



Ivanhoe City Council Meeting
Regular City Council meeting
City Council Chambers 401 N Harold St
Monday October 13, 2025, 5:30 p.m.

MEETING MINUTES

Call to Order

The regular City Council, City of Ivanhoe, Minnesota was called to order on October 13, 2025, at 5:30 pm by Mayor, Shad Lipinski

Pledge of Allegiance

Roll Call

The City Council Members present were Brad Blanchette, Kyle Krier, Adam Panka. Absent: Michelle Sullivan

Also, present were City Administrator Dianne Beckendorf, Vince Robinson, LCHRA, Kyle Kulla, Kulla Towing and Repair

Approval of Agenda

There were no additions to the agenda. Kyle Krier made a motion to approve the agenda as presented. Brad Blanchette seconded the motion which was carried unanimously.

Public Hearings- None

Approval of Minutes

September 22, 2025

Kyle Krier made a motion to approve September 22, 2025, minutes. Brad Blanchette seconded the motion which was carried unanimously.

Approval Invoices/Financials

Invoice payments: Batch 10.13.25

100 GENERAL FUND	\$27,934.55
225 FIRE FUND	\$46,907.60
226 AMBULANCE FUND	\$1,513.
241 REHAB REVOLVING FUND	0

245 LIBRARY FUND	\$0
601 WATER FUND	\$5,751.08
602 SEWER FUND	\$7,761.38
605 GARBAGE FUND	\$0
	\$92,937.65
610 LIQUOR	\$19,531.25
TOTAL CLAIMS 8.11.25	\$112,468.90

Adam Panka made a motion to approve the 10.13.2025 invoices. Kyle Krier seconded the motion which was carried unanimously. Shad Lipinski abstained from voting.

Public Comments/Open Forum:

1. Kulla Repair: Vince Robinson from Lincoln Co. HRA and Kyle Kulla of Kulla Repair and Towing were present to present the status of the repair shop. Kyle has purchased the building on a Contract for Deed. He is requesting a revolving loan to improve the building by raising the roof, pouring concrete, insulation, adding a restroom, connecting to water and sewer. He is requesting a \$30,000 loan.

Adam Panka made a motion to approve the revolving loan in the amount of \$30,000 to Kulla Repair and Towing. Kyle Krier seconded the motion, and it unanimously carried.

Department Reports:

1. Public Works

- * Sewer lines jetted on south end of town, (13 blocks sewer, 5 blocks storm drains \$238.33/block)
- * Pool winterized
- * 2.33 tons of cold patch filled potholes, street repairs done
- * HSEM Request for Improvement project (Drain Structure on 19) submitted and waiting for approval- could be completed yet this year
- * The council discussed the hours of operation for the public works department changing to 8am-4:30pm for winter months. They will further discuss with Jim when he is at the next meeting.

2. City Administrator

- * Budget is being worked on. Will be adding revenue from water/sewer base rates for each line in the city that will begin paying in 2027.
- * Dangerous Dog update was given. Stacy Timmerman has completed the requirements to keep the dog at this time. The council requests that the insurance certificate be given to the administrator.
- * Insurance- premium received and presented to the council for review. No decisions were made at this time. The council requests Mike Panka to attend a meeting and inform the council of options.
- * New Website was shared with the council. It is not yet active but working on.
- * ILS Low Potency Retail application was taken to Lincoln Co. And Sarah will be working on the application for the state OCM.

*Adjustments from the 2024 audit were completed by Danielle. The administrator will include the cash balances with the financial statements at the next meeting.

* The Personnel Policy is being updated.

Discussion Items:

1. VFW: Mayor Shad Lipinski and Council Member Adam Panka met with the VFW regarding the city taking over the VFW building. They are currently holding about two events a month and booking events. The mayor visited Sarah Marczak, ILS Manager, about the possibility of the VFW. The bar would run the liquor side of the VFW and make some meals there. The City Administrator will visit with Kevin Liebfried about how they are currently booking events. More details are to come about the changeover to the city. The city council and VFW would like to keep the building so it can be a community resource.

Kyle Krier made a motion to accept the agreement as discussed with VFW according to the terms of the agreement. Brad Blanchette seconded the motion, and it unanimously carried.

Action Items

1. Consider Approval of Resolution 2025-47 Resolution Accepting Donation to the Ivanhoe Ambulance from Ivanhoe Fire Relief in the amounts of \$4,606.30 for operations.

2. Consider Approval of Resolution 2025-48 Resolution Accepting Donation to the Ivanhoe Ambulance from Alter Metal in the amounts of \$305.25 for operations.

3. Consider Approval of Resolution 2025-49. Resolution authorizing the city administrator to transfer funds to Fire Dept, Library, and EDA for the second half of city contribution for FY25.

4. Consider Approval of Resolution 2025-50 Resolution approving of temporary liquor license for Ivanhoe Liquor Store to be open on Sunday November 23, 2025, and January 4, 2026.

Kyle Krier made a motion to approve Resolutions 2025-47,48,49,50, seconded by Adam Panka and unanimously carried.

5. Consider a motion to set the Truth in Taxation Meeting for December 8, 2025, at 6:30pm.

Kyle Krier made a motion to set the Truth in Taxation Meeting for December 8, 2025, at 6:30 pm in council chambers, seconded by Adam Panka and unanimously carried.

6. Consider approval to hire Bruce Bultinck as a cook, and Samantha Adkison as a bartender at ILS.

Kyle Krier made a motion to approve the hiring of Bruce Bultinck and Samantha Adkison at ILS at the wage of \$13.00 per hour.

Mayors Report: Mayor Shad Lipinski mentioned that the EDA is still looking for a daycare provider to operate a day care at the school. If anyone knows anyone, please refer them to the school or city administrator.

Announcements

10/27/25 City Council Meeting – 5:30pm

11/5/25 EDA Meeting 7:30am

11/10/25 City Council Meeting 5:30pm

11/18/25 Budget work session 5:30 pm
11/24/25 City Council Meeting 5:30pm
12/3/25 EDA Meeting 7:30 am
12/8/25 City Council Meeting 5:30 pm

Adjourn

A motion was made by Kyle Krier, seconded by Brad Blanchette, and unanimously carried out to adjourn the meeting at 7:08 pm.

Dated at Ivanhoe, Minnesota, this 13th day of October 2025

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY _____ ATTEST: _____

Shad Lipinski, Mayor

Dianne Beckendorf, City Administrator

City of Ivanhoe
Resolution Number: 2025-47
A RESOLUTION ACCEPTING DONATION TO THE CITY

WHERAS Minnesota Statutes 465.03 allows for gifts of real or personal property to be accepted by the City and maintained for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE RESOLVED, by the City Council of the City of Ivanhoe, Minnesota, to accept the donation to the Ivanhoe Ambulance from Ivanhoe Fire Relief Association in the amount of 4,606.30 for ambulance operations.

PASSED AND ADOPTED this 13th day of October 2025 by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota.

The resolution offered by: Kyle Krier

This resolution is seconded by: Adam Panka

Voting in favor: All Voting against: None

BY _____
Shad Lipinski, Mayor

ATTEST: _____
Dianne Beckendorf, City Administrator

City of Ivanhoe
Resolution Number: 2025-48
A RESOLUTION ACCEPTING DONATION TO THE CITY

WHERAS Minnesota Statutes 465.03 allows for gifts of real or personal property to be accepted by the City and maintained for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE RESOLVED, by the City Council of the City of Ivanhoe, Minnesota, to accept the donation to the Ivanhoe Ambulance from Alter Metal in the amounts of 305.25 for ambulance operations.

PASSED AND ADOPTED this 13th day of October 2025 by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota.

The resolution offered by: Kyle Krier

This resolution is seconded by: Adam Panka

Voting in favor: All Voting against: None

BY _____
Shad Lipinski, Mayor

ATTEST: _____
Dianne Beckendorf, City Administrator

CITY OF IVANHOE
Resolution #2025-49

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER FUNDS

WHEREAS the City of Ivanhoe deems it necessary to transfer money from one fund to another, annually.

WHEREAS the City of Ivanhoe wishes to move these funds effective October 13, 2025, for FY25.

NOW THEREFORE, BE IT RESOLVED, that the City Council for the City of Ivanhoe, County of Lincoln, State of Minnesota that the following transfers shall be for second half of fiscal year 2025.

General Fund to Fire Fund	\$15,000
General Fund to Library Fund	\$16,000
General Fund to EDA Fund	\$5,000

The resolution offered by: Kyle Krier

This resolution is seconded by: Adam Panka

Voting in favor: All Voting against: None

:

PASSED AND ADOPTED this 13th day of October 2025, by the City Council of Ivanhoe, County of Lincoln, State of Minnesota.

Mayor, Shad Lipinski

ATTEST:

Dianne Beckendorf, City Administrator

City of Ivanhoe

Resolution Number: 2025-50

A RESOLUTION APPROVING TEMPORARY INTOXICATING LIQUOR LICENSES FOR IVANHOE LIQUOR STORE

WHERAS, the Ivanhoe Liquor Store has applied for a temporary intoxicating liquor license for the following event.

Event: November 23, 2025, January 4, 2026, at Ivanhoe Liquor Store located at 324 N Sherwood St Ivanhoe, MN.

WHEREAS the sale of intoxicating liquor under a temporary license is acceptable under City Code Chapter 12

WHEREAS the sale of intoxicating liquor under a temporary license is acceptable under City Code Chapter 12

WHEREAS, the Ivanhoe Liquor Store has provided liquor liability insurance for the event.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Ivanhoe, Minnesota, hereby approves the application for temporary intoxicating license for the event from the Ivanhoe Liquor Store for the requested date and location.

The resolution offered by: Kyle Krier

This resolution is seconded by: Adam Panka

Voting in favor: All Voting against: None

PASSED AND ADOPTED this 13th day of October 2025, by the City Council of Ivanhoe, County of Lincoln, State of Minnesota.

Mayor, Shad Lipinski

ATTEST:

Dianne Beckendorf, City Administrator