

ORDINANCE NO. 139

AN ORDINANCE ESTABLISHING THE CITY OF IVANHOE PUBLIC LIBRARY BOARD

The City of Ivanhoe, Minnesota, ordains:

Section 1. Public Library and Reading Room Established. There is hereby established within and for the City of Ivanhoe, County of Lincoln, State of Minnesota, a Public Library and Reading Room.

Section 2. Library Board. The City of Ivanhoe's Library Board shall consist of seven (7) members. New board members shall be selected by the Mayor subject to the approval by the City Council. Terms of office shall be as follows:

- three (3) members of said Board shall hold office for one (1) year;
- two (2) members of said Board shall hold office for two (2) years; and
- two (2) members of said Board shall hold office for three (3) years,

from the first Monday of January following their appointment and annually each year the Mayor, subject to the approval by the City Council, shall appoint the Directors for the term of three years. In the event of the resignation or removal of a member in mid-term, a new appointment will be made by the Mayor to complete the unfilled term, with the approval of the City Council. Board Members are expected to attend Board Meetings regularly unless there's a valid reason given for non attendance. Lack of attendance by a member over a period of time will be reviewed by the Mayor and appropriate action taken with the approval of the City Council.

Section 3. Compensation. Directors shall receive no compensation for their services, as such.

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Section 4. Election of Officers. Officers shall be elected at the Annual Meeting of the Library Board. At the Annual Meeting the Board shall elect one of its members as President and one as Secretary, and from time to time, it may appoint such other officers as it deems necessary.

Section 5. Meetings of the Ivanhoe Library Board. The Annual Meeting of the Ivanhoe Library Board shall be held yearly at the time and place designated by said Library Board by resolution. Regular meetings of the Ivanhoe Library Board shall be held monthly at the time and place designated by said Library Board by resolution. Special Meetings may be called by the Officers of the Board as needed.

Section 6. Selection of Library Director. A Library Director shall be appointed by the Board. In selecting a Library Director, the Board shall consider professional training, experience, personality and any special abilities or training required by the position.

Section 7. Library Operation. The Library will serve all residents of the City of Ivanhoe. Service will not be denied or abridged because of religious, racial, social, economic or political status. The use of the Library or its services shall be limited when excessive demands of groups or individuals tend to curtail service to the general public. The use of the Library or its services may be denied for due cause. Such cause may be failure to return books or to pay penalties, destruction of Library property, disturbance of other patrons or any other objectionable conduct on library premises. Library services will be provided during the hours which best meets the needs of the community. The Library will provide materials to meet its objectives such as books, periodicals, magazines, records, tapes and films. Books and other materials will be accepted as


gifts on the condition that the Library Director has the authority to make whatever disposition said Library Director deems advisable. The Library Board shall have the exclusive control of the expenditures of all monies collected for or placed to the credit of the Library Fund. Itemized vouchers, approved by the Board, are required before money can be paid out. Further the Library Board shall only use an accounting system approved by the City Council.

Section 8. Reports. Said Library Board shall make such reports to the City Council as is required by law and from time to time, requested by the City Council.

Sufficient space is hereby set aside and allotted to said Library and Reading Room in the City Hall of said City as may be necessary for such purpose.

Adopted this 27 day of July, 1987.

This Ordinance becomes affective upon its passage and publication according to law.



Elliott Sovell,
Mayor

ATTESTED:



Patt VanOverbeke,
City Clerk