



Ivanhoe City Council Meeting  
Board of Appeals & Regular City Council meeting  
City Council Chambers 401 N Harold St  
Monday April 13, 2026, 5:30 p.m.

## **MEETING MINUTES**

The regular meeting of the Common Council of the City of Ivanhoe was held April 13, 2026, at City Hall, 401 N Harold Street. The meeting was called to order at 6:01PM by Mayor Shad Lipinski. In addition to Lipinski, the following members were in attendance: Michelle Sullivan, Brad Blanchette, Adam Panka, Absent: Kyle Krier. Staff present included: Dianne Beckendorf, Susan Vizecky, Librarian; Others: Shirley Abear, Lincoln County Assessor, Kathleen Wall and Cody Moen, Deputy Assessors; Val Whipple, Robin Sterzinger, Lynn Rost

### **The Local Board of Appeal and Equalization Meeting**

The Local Board of Appeal and Equalization meeting of the City of Ivanhoe was held on April 13, 2026, at City Hall located at 401 N Harold Street. The meeting was called to order at 5:30 pm by Mayor Shad Lipinski. Shirly Abear, Lincoln Co Assessor, Cody Moen, Deputy Assessor/Appraiser, Kathy Wall, Deputy Assessor, from the Lincoln County Assessor’s Office, Sue Vizecky, Librarian, Robin Sterzinger, Val Whipple, Lynn Rost, were present.

#### **1. Resident Requests**

Natalie Teal- made a request due to sewer line failure on her property after purchasing.  
Shad Lipinski – requested information on his taxes due to an increase at 22% increase since 2022.

#### **2.Review of Assessments**

The resident requests were reviewed.

#### **3.Recommendations for change**

Adam Panka stated that there are no pending changes from the resident requests, seconded by Michelle Sullivan and unanimously carried out. Shad Lipinski abstained

Parcel ID: 18-326-000 and 18-0092 no change, pending inspection.

Motion made by Councilmember Brad Blanchette, Seconded by Councilmember Adam Panka to close the Local Board of Appeal and Equalization meeting at 6:01 p m. Voting Yea: Mayor, Shad Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

#### **Approval of Agenda:**

Motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette to approve the agenda. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Council member Panka. The motion Carried. 4-0.

## Consider Approval of the Minutes from the Meeting Held on March 9, 2026

There were no amendments to the minutes from the meeting held on March 9, 2026.

Motion made by Councilmember Adam Panka, Seconded by Councilmember Michelle Sullivan to approve the minutes from March 9, 2026. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

## Consent Agenda

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff, or citizen requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.*

### Approval of the Consent Agenda

There were no requests to remove an item on the consent agenda for additional discussion.

Motion made by Councilmember Adam Panka, Seconded by Councilmember Michelle Sullivan to approve the items on the consent agenda. Voting Yea: Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 2-0. Mayor Lipinski, and Brad Blanchette Abstained

1. Consider approval of Claims 3.23.26, 4.13.26.
2. Consider approval of March 2026 Financials
3. Consider approval of Resolution 2026-13 Donation to Ivanhoe Ambulance from Shaokatan Township in amount of \$10,000 for operations.
4. Consider approval of Resolution 2026-14 Donation to Ivanhoe Fire Department in memory of Dean Liebfried in amount of \$1,000 toward equipment purchase.
5. Consider approval of Resolution 2026-15 Donation to Ivanhoe Fire Department from Christensen Farms in amount of \$200.00 for operations.
6. Consider approval of Resolution 2026-16 Donation to City of Ivanhoe from Ivanhoe VFW in amount of \$450 toward Ivanhoe Event Center Operations.

Approval of items pulled from Consent Agenda: No items were pulled from the Consent Agenda

Public Comments/Open Forum: None

### Department Reports:

7. Lincoln County Sheriff's Dept. – monthly call report reviewed. No further discussion.
8. Ivanhoe Library Board report reviewed.  
Despite the weather, the January-March time period saw 696 people use the library. Patrons checked out 1,432 physical items from the library, as compared to last year when we saw a total check out of 1,351 items. Ivanhoe cardholders checked out 387 digital audio and e-books from the Libby platform compared to 325 items last year. Current January-March total circulation is 1,819 items, compared to 1,676 items for January-March of 2025. This has been an increase of 143 items in our circulation numbers so far this year.

The library sent out 554 requested items to other libraries in Plum Creek and throughout the state. Our patrons received 305 items from Plum Creek and statewide libraries. Our free wireless was logged 67 times by members of our community. Our services are used at the library.

The library hosted three preschool story times and three adult book clubs. The library is planning the summer reading program. Lincoln County 4-H and the library will once again team up to present a babysitting clinic and 4-H Day camps to be held at the library this summer. The library will be teaming up with ACE of Southwest Minnesota to present a dementia program. Mr. Twister is scheduled for June 29<sup>th</sup> at 10 am in the Community Center. The Friends of the Ivanhoe Library are sponsoring and have paid for his program. Planning summer story times, Lego club, and other activities. Summer at the Library will once again be very busy.

The library board members presented a proposal to expand the library space into the former police department office at City Hall. They would like 5' opening between the front room of the library and office space. They are proposing new carpet and painting throughout the library and would relocate the picture book collection, puppets, and puzzles to this new space. One corner would feature a cozy reading area where patrons can read local newspapers, or parents can read to their children, creating a welcoming environment for community members to relax. The large table in the entryway would return to the library as a place for book clubs and small groups to meet. The library received donations for the project from Heidi and Mark Ohlmann and Thrivent of \$10,000 that has been given to the Ivanhoe Community Club to hold until the library needs it. Investing in Ivanhoe has committed up to \$4,000 for the project, and Ivanhoe Community Club funds in addition to the \$10,000 donation as well as Friends of the Ivanhoe Public Library.

The cost estimates submitted so far include Floor to Ceiling carpeting (remove and install new carpeting) \$8,605.92, Mitch Gladis for painting \$2,563.00. They are currently working on locating a contractor and other estimates from Ivanhoe Electric for electrical, and Elliot Sovell for shelving.

The board requested that the City Council consider the project plan and update the council on progress, estimates, and approval for the project.

The City Council will continue to discuss the library space. The council requested that the board gather the estimated costs and have in the May agenda packet for review by the council at the May meeting.

9. Public Works- Jim Wright Report

\*Building Maintenance- Furnace- See quote from Brandt and will get 1 more quote

\*Parks: warming house siding to be replaced. Talked to Mark Gawrecki about the cost of installing a new siding. Will seek bids for painting the grandstand, and shelter at small diamond needs repairs.

The council stated that Public Works can side the warming house.

\*Streets- Bag patching done, will get cold patch to do larger areas later. Will plan to work with Lincoln Co contractor for the larger street patches to be done this summer.

\*Alley plan: Started a couple of alleys, and planning to do more as weather allows.

\*Water: Found a leaking water hydrant by the bowling alley. Waiting on MRWA to repair

\*Snow Removal- 6 days in March, fixed hydraulic leak on the blower as well as heater and wipers on snow hauler (at Ivanhoe Service Center)

\*Street sweeper- most of town is done with first pass on half of the town.

\*Proposal to begin 1-sided Garbage and Recycling pickup on street side and/or 1 side alley pick up where necessary- I have spoken to SW Sanitation as well as Sweetman Sanitation that provide the recycling pickup. Both providers are okay with the change. If approved the steps to inform residents:

1. Do a Newsletter post online, Facebook, can mail with utility bills that would be enveloped in to give information.
2. Prepare a map that would have the streets that will have pickup vs. Alleys to tell residents where to put their cans to pick up.
3. Residents can call with questions.

\*Project Planning: Storm Drain – A & C anticipating starting in couple of weeks, once be sure frost is out of ground,

\*Training- Jim Attending training in Sioux Falls for Pool Certification this Monday & Tuesday.

\*Pool: Will be repairing fence, as well as begin on Pool in May

\*Working on CCR Annual report- some new rules to complete the report due by July 1.

\*Kulla Repair waterline request: Put in a single service line from source to property line. If we were to go past the property line would need to be bored under the ditch for the line. The sewer line, if were to tap into the sewer line, there is a risk of back up.

\*City Clean Up Day Saturday May 16<sup>th</sup>, 2026, 7:30am – 3:00 pm

\*Annual Dog Licensing and Vaccination Clinic: Tuesday May 5, 2026, 4:30pm-6:30pm\*

Streets: The council requested for Jim to complete the CIP rating and prioritize the street needs for the May meeting.

10. Municipal Liquor Store- There were no questions or comments about the Information Only items.

#### Sales Update

The total sales for March amounted to \$45,644.75. This figure reflects an increase compared to March 2025 sales at \$45,211.24.

The new beer lines were installed.

Currently there are two heating elements out (one in each fryer). Will have to repair one of them.

New Menu is going to printer this week.

Preparing ads for the area newspapers that will advertise the first of May.

Upcoming Events: April 11<sup>th</sup>- held Luau night with DJ \*April 28<sup>th</sup>- having a second wine pairing event.

Sales in 2024 were \$15,870, increased to \$22,146 in 2025.

The cleanliness of the bathrooms was discussed. Dianne will follow up with Sarah. There was brief discussion on the bar closing early one evening when there was a snowstorm. There was no resolution to the discussion except to error on side of safety was mentioned.

Motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette to approve the wage of \$2,215.00 to Ivanhoe Municipal Liquor Store Manager based on the ILS profit of \$22,146 for 2025. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

## 11. City Administrator

- Cyber Security protection- through the State of MN, the city qualifies for services to safeguard our records and infrastructure. The system is the same used by the State of MN and is offered by the MDR Program for end-to-end protection. We would have access to their IT team with 24/7 coverage. It includes free cyber threat intelligence, sent notices, and provides monthly updates. The Cost: 2026 \$32.00 per device for the year  
2027 \$38.00 per device for the year  
2028 approx. \$48.00 per device for the year  
There is no other fee and decommission fees; we would just have to contact the State, and they would remove the devices for no fee. The council agreed to change the State plan for protection. The City Administrator will set up the services for all city technology.
- Business: Daycare at school is in progress. The provider, Amanda Kulla, is working on getting her paperwork complete to become a provider. The potential opening date is July 2026.
- Grants received: The City of Ivanhoe received \$11,100 from Blazing Star for updates at the Event Center. The Fire Department received \$14,000 for the SCBA Air Pack Project. The ambulance received a grant of \$5,000.
- The council will need to consider action in the future on financing the 50% cost share of the grant from MN Housing Infrastructure Grant-If there are any other street projects, or projects to fund may want to consider this now to include in financing.
- Banyon Data utility billing quote:
  - \*DocuSend ebills interface: \$695 (billing would be sent electronically to resident email)  
Current cost of postcard+(.35) stamp (.61) = .96 plus staff time to process and postage all of them.
  - \*Utility billing e-bill Module Annual Support \$195
  - \*UB Direct Payment ACH \$995- this is the most requested by residents
  - \*UB Direct Payment Module Annual Support \$195
  - Total \$2,080
- \*Murphy's Apartment asked for permission to park on Norman Street when the apartments are being worked on. I let the county highway dept know.
- \*Request for outside drop box for bills to be received. The council approved for a drop box to be installed outside and will contact Tom's Welding to see if he can fabricate one and it would be placed at the bottom of the Community Center.

## Unfinished Business

### 12. Westside Development

- The council will need to consider action in the future on financing the 50% cost share of the grant from MN Housing Infrastructure Grant-If there are any other street projects, or projects to fund may want to consider this now to include in financing. There was discussion that there are streets that need to be repaired. The CIP will be brought to the May Council meeting to plan.

(Reference from Mike Bubany: It would be ideal to finance both projects together. While larger borrowings do have increased issuance costs, it is only slightly so. Two separate borrowings would be more expensive.

It would be even MORE ideal if the city bid the projects at the same time. You would get better bids due to the increased work.

Would need the cost estimate of the road repair.)

### 13. Designate City Engineering Firm (Bollig, Banner & Associates, Bolton & Menk)

Motion made by Councilmember Adam Panka, Seconded by Councilmember Michelle Sullivan to designate Bollig Engineering as the City Engineer. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

### 14. Albert Thompson Water- City administrator could not locate reading in records except reading 5/2010 of 164000, and 1/2026 314940 reading (150,940 difference)

In the past, there was sewer charged on the records that were located. There is a connection to sewer so should have sewer charge according to ordinance (has access and uses sewer)

Motion made by Councilmember Brad Blanchette, Seconded by Councilmember Adam Panka to approve crediting Thompson Lumber account in the amount of \$745.70 and going forward charges for all services. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

### 16. Swanson Property- The city council requested to proceed with Nuisance ordinance for the property.

### 17. Street Light Replacement

\*Spoke to Kyle VanOverbeke about street light replacement. He said he would check with Greg at Ottertail regarding deconstruction of the wires and about the wire from ground to pole, who is responsible for the underground. He will get back to the administrator. Shad spoke to someone that recycles metal and the person may be interested in the opportunity and would deconstruct the poles and dispose of them.

## New Business

### 1. Kulla Towing & Repair water connection on DeBracy St: 2" Pipe to property line

Motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette to approve the city adding a service line to the property line. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

### 2. Consider Approval of a Revolving Loan to Victoria Flatgard in the Amount of \$8,811.00 at 2% interest over 9 years.

Motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette to approve the revolving loan to Victoria Flatgard in the amount of \$8,811.00 at 2% interest rate over 9 years. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka. The motion Carried. 4-0.

**Mayor's Report:** John Murphy requested vehicles from the parking lot at his apartments be allowed to park on Norman Street when the apartment complex is being renovated. The city administrator will notify the Sheriff Dept that this was approved.

**Upcoming Meetings:**

May 6, 2026, EDA Meeting, City Hall  
May 11, 2026, City Council Meeting 5:30 pm, City Hall

**Adjourn**


At 7:42 pm a motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette, to adjourn the meeting. Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Adam Panka. The motion Carried 4-0.

Dated at Ivanhoe, Minnesota, this 13th day of April 2026

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY 

Shad Lipinski, Mayor

ATTEST: 

Dianne Beckendorf, City Administrator



# City of Ivanhoe

Resolution Number: 2026-17

## A RESOLUTION ACCEPTING DONATION TO THE CITY

**WHEREAS** Minnesota Statutes 465.03 allows for gifts of real or personal property to be accepted by the City and maintained for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Ivanhoe, Minnesota, to accept the donation of \$100.00 from Jeanne and Frank Bednarek to be designated to the Ivanhoe Ambulance toward operations.


PASSED AND ADOPTED this 11 day of May 2026 by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota.

The resolution was offered by: Kyle Krier      This resolution was seconded by: Adam Panka

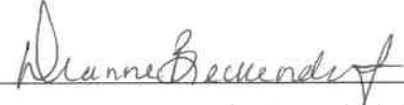
Voting in favor: All

Voting against: None

BY

  
Shad Lipinski, Mayor

ATTEST:

  
Dianne Beckendorf, City Administrator

