



Ivanhoe City Council Meeting
Regular City Council meeting
City Council Chambers 401 N Harold St
Monday May 11, 2026, 5:30 p.m.

MEETING MINUTES

The regular meeting of the Common Council of the City of Ivanhoe was held May 11, 2026, at City Hall, 401 N Harold Street. The meeting was called to order at 5:30PM by Mayor Shad Lipinski. In addition to Lipinski, the following members were in attendance: Michelle Sullivan, Brad Blanchette, Adam Panka, and Kyle Krier. Staff present included: Dianne Beckendorf, Sue Vizecky, Librarian, Jim Wright, Public Works Director, Others: Brandon Johnson, Bollig Engineering, Val Whipple, Library Board Member.

Approval of Agenda:

Motion made by Councilmember Kyle Krier, Seconded by Councilmember Brad Blanchette to approve the agenda. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Council member Panka, Council member Krier. The motion Carried. 5-0.

Consider Approval of the Minutes from the Meeting Held on April 13, 2026

There were no amendments to the minutes from the meeting held on April 13, 2026.

Motion made by Councilmember Adam Panka, Seconded by Councilmember Michelle Sullivan to approve the minutes from April 13, 2026. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka, Councilmember Krier. The motion Carried.5-0.

Bollig Engineering:

Brandon Johnson of Bollig Engineering was present at the meeting and thanked the city council for choosing Bollig Engineering as the city’s consulting engineering firm. They will begin by completing a needs assessment with the city on May 20, 2026, from 1p-3p. At 3pm they can discuss priorities and concerns from the needs assessment. Their firm will look at the Westside Development information and review. Based on the assessment of needs, their team will look for eligible funding and costs and make recommendations. Each project is done on a task order with costs and outlines of what will be completed up front. The lead service lines were discussed, and it was decided that at this time Bolton and Menk will continue with this project as well as the Highway 19 Storm Sewer Repair project. Bollig Engineering offers a \$5,000 retainer per year plus 5% of the amount received for funding.

Library Board- Library Project

Susan Vizecky, Librarian, included quotes for the project in the agenda packet for review. She shared that the library board decided to go with following quotes:

Hendricks Lumber Yard quote for construction and flooring work. \$12,884.12

Mitch Gladis painting \$2,563.00

Ivanhoe Electric \$602.50 for electrical work

Total for construction – \$16,049.62

Elliot's Cabinets \$ 5,628.90 (shelves, counter for desk, and rebuild desk)

Total with shelves and desk \$21,678.52

The library currently has a \$10,000 donation from Heidi and Mark Ohlmann as well as Investing in Ivanhoe, Ivanhoe Community Club, Friends of the Library that has said they would donate.

The projected start date of July 1, 2026. The library will be closed during renovation. The space would be utilized as a quiet space to read, have movies, coffee, and relax. The space could be utilized by the city, as well as small groups to gather in the new space. The librarian will give an update at the next council meeting on timelines for the renovation.

Motion made by Councilmember Kyle Krier, Seconded by Councilmember Adam Panka to approve the library project once all funds are raised. Voting Yea: Mayor Lipinski, Councilmember Sullivan, Councilmember Blanchette, Council member Panka, Council member Krier. The motion Carried. 5-0.

Consent Agenda

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff, or citizen requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

Approval of the Consent Agenda

There were no requests to remove an item on the consent agenda for additional discussion.

Motion made by Councilmember Kyle Krier, Seconded by Councilmember Adam Panka to approve the items on the consent agenda. Voting Yea: Councilmember Sullivan, Councilmember Blanchette, Councilmember Panka, Councilmember Krier. The motion Carried. 5-0. Mayor Lipinski, Abstained

1. Consider approval of Claims 4.27.26 and 5.11.26.
 2. Consider approval of April 2026 Financials
 3. Consider approval of Resolution 2026-17 Donation to Ivanhoe Ambulance from Jeanne and Frank Bednarek in amount of \$100.00 for operations.
 4. Consider approval to hire, Matthew Siegfried at \$15 per hour for temporary public works parks employee and Lori Fleiter at \$15.45 as temporary public works employee. The employees are able to work during normal public works working hours. 7:30 am- 4:00 pm.
 5. Consider approval to hire Joaquin Rangel as ILS employee at \$13 per hour.
 6. Consider approval of Library Report
- Quotes for the proposed library project have been received and are attached.

We received a commitment from Investing In Ivanhoe with a donation of up to \$4000 for the project. The same with the Community Club, they will donate up to \$4000.00 to the project.

These commitments were made prior to last month's city council meeting. Other fundraising is on hold currently.

Update on circulation for the Library in April 2026:

In person circulation: 568 items checked out from the library.

Digital circulation audio books: 127 items from Libby

eBooks: 25 items from Libby

Total April 2026 circulation: 720 items checked at the Ivanhoe Library

Circulation numbers for the Library in April 2025:

In-person circulation: 289 items

Digital circulation audio books: 92 items

e-books: 15 items

Total April 2025 circulation: 396 items

We saw an increase of 324 items checked out from the library.

During the month of April 259 community members stopped in and used the library. The summer reading program begins May 25th, with activities planned for preschool and school aged children.

7. Consider approval of Public Works Dept Report

*Building Maintenance-

Furnace- getting another quote from Werkman.

ILS outside wall- will try to find a fix.

* Dog licensing, 30 of 80 licenses renewed

* Cleanup day Saturday May 16th

*Parks: warming house siding to be replaced. Joe Pavcek contacted for a bid.

Campground/restrooms will be opened by 5/12/26 and softball will be starting on weeknights.

*Bids for painting the grandstand, and shelter at small diamond needs repairs- will find painters equipped for the job.

*Streets- swept and did CIP recommendations. Will be joining the county contractor and piggyback with them to get street patching, needed.

Patching, overlay, repair- council discuss the CIP priorities (refer to attached street map and CIP list)

Have a complaint from residents on W George, 1 Robinhood drive regarding large potholes to fill and repair.

Request for speedbumps to be installed in the Cedric area.

*Alley plan: Will be filling, and grading as time allows

*Water: MDH Waterlines being worked on and setting up testing.

*Project Planning: Storm Drain – A & C will begin work this week

*Pool: Drained and cleaned

*CCR Annual report completed- will post link in June newsletter for residents must be posted by July

* MDH Lead/Galvanized/Unknown report due end May- working on

* Cost estimate water line to Kulla Repair – Need 2, have 1

* Jim completed pool certification and Todd goes this week.

8. Consider approval of Liquor Store Report

Sales Update: April 2026 sales of \$47,905.50, reflecting an increase from \$50,000 in 2024.

The total sales for April of \$47,905.50. This figure reflects an increase compared to April 2025 sales at \$50,000,

New Menu is coming soon.

Preparing ads for the area newspapers to advertise.

Cinco de Mayo went well, and the Wine Event had 21 people attending and enjoy the experience. Next wine event planned for November.

Approval of items pulled from Consent Agenda: No items were pulled from the Consent Agenda

Public Comments/Open Forum: None

Departments:

1. Liquor Store Profit Loss review: A report reviewing the 2024-current liquor store sales and expenses was reviewed by the council. ILS is currently showing a loss of \$20,443 at end of April. It is noted that liquor sales are declining, down to 26%, repairs and maintenance are up due to security system needing new drive, and camera, replacing exhaust fan on fryer, new filters for fryers, new beer lines, repair of freezer gaskets, and fan, and new fryer element for expenses. In addition to repairs there was an additional liquor liability for the Event center of \$1,492.

The council recognized the good work that Sarah does as the manager. Some recommendations to try to post specials ahead of time, using lots of media to get the word out, actively advertising, and using AI to generate attractive ads. To decrease labor cost to reflect sales, and that there be 1 cook and 1 bartender at lunch times. Offer new N/A beverages, mixed drinks that are premade, and see new party balls.

2. Public Works

There is a resident complaint regarding E George/Robinhood Lane road that the potholes are large. Jim said that they are tough to fill in as they are peeling away, but they will do cold patch and will be doing alleys and spraying once the pool gets ready.

3. City Administrator Updates

Review of Swimming pool rates:

Swimming Fees.

Daily Admission \$5, Baby Pool Free, Individual Season Pass \$75, Family Season Pass \$175, Punch card (7 days) \$25, Public Swim Lessons \$50, Private Swim Lesson \$115, Private Pool Party \$165.

The council recommended increasing advertising for the pool, so that the kids can ride the transit bus to Ivanhoe to go swimming, from other towns, and consider a monthly fund raiser, serving hot dogs, ice cream truck etc. to raise donations for the pool expenses by reaching out to local nonprofits to help do fundraising. Increase activities at the park to increase the usage of the pool. On Polish days, the pool admission will be \$1 off. Also requested consideration of adult swim till 8pm weekly.

Camping Rate: 2025 Park Fees collected: \$5,250.00 Utility Expenses: \$7,168.34 Net Loss of (\$1,918.34)

Area rates: \$20-\$35 per day *Lincoln Co with electricity is \$30 night, no electricity \$25/night

Current Rate for 2026 \$30/day includes (water, sewer, bathhouse, garbage, internet) May-September. October, November \$50

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Garbage/Recycling- **street side pickup**- would inform residents in newsletter mailed out with utility billing.

Business: Daycare at school continues to make progress.

Banyon Data utility billing quote: Docusend will be \$25 a month to send ebills to customers vs. Postcards. ACH would also be available using our software.

ILS Case update: Sent Co Attorney the total legal fees that the city paid for restitution certificate in the amount of \$44,217.

Cattle Viewing Question: This would require a conditional use permit to have it occur. The city could put restrictions on the number of hours, require a permanent fence be installed, supervision on site always, timely clean up requirements. Perhaps recommend that it occur in the industrial lot vs. in town.

Event Center remodeling: Painting, lighting, outdoor sign, what else?

Would like stove from Community Center moved to Event Center to be hooked up for use and remove the old Event Center Stove.

The spare refrigerator at the Event center will be going to school for daycare.

Working with auditors on document requests.

The city bank accounts will be transitioned to First Citizen's Bank after Labor Day.

Westside Development: Discussion if/what types of tax incentives to offer for development. TIF/Tax Abatement, incentives to build in Ivanhoe, what will zone the development, R1, R2, financing the project Loan/Bond. The next steps are signage to advertise, getting development surveyed and platted, financing.

There will be SAHA funds available to those that qualify for anyone that builds within the city of Ivanhoe for a two-year period. The funds must be utilized or returned to the county (2028). The SAHA funds can be utilized for down payment assistance, and value gap financing for those that meet the qualifications for the program. Vince Robinson at DSI is working on the policy and procedures for the SAHA funds.

Unfinished Business:

4. Westside Development Project

Financing: The council will want to consider action in the future on financing the 50% cost share of the grant from MN Housing Infrastructure Grant. If there are any other street projects or projects to fund may want to consider this now to include in financing. There was discussion that there are streets that need to be repaired.

The council requested the City Administrator to follow up with Lisa at D.S.I. regarding the grant amount, land and phase 1 of the project and financing clarification. The EDA board requested that the city go to Lincoln Co Board to request a 3-year tax abatement on the lots with new homes in town.

5. CIP Review for Street Repairs: This will be reviewed by Bollig in May
Decisions on street repairs- Jim completed the priorities on the street repair CIP.
6. Bollig Engineering Professional Services via Task Order Review
7. South Alley- no updates
8. Cedric Street Request for speed bump- the city council stated there would not be speed bumps installed on the street at this time.

New Business: None

Mayor's Report: None

Upcoming Meetings:

June 3, 2026, EDA Meeting, City Hall

June 8, 2026, City Council Meeting 5:30 pm, City Hall

Adjourn

At 8:30 pm a motion made by Councilmember Adam Panka, Seconded by Councilmember Brad Blanchette, to adjourn the meeting. Yea: Mayor Lipinski, Councilmember Blanchette, Councilmember Krier, Councilmember Panka. The motion Carried 4-0.

Dated at Ivanhoe, Minnesota, this 11h day of May 2026

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY 

Shad Lipinski, Mayor

ATTEST: 

Dianne Beckendorf, City Administrator